

MOONACHIE BOARD OF EDUCATION  
Office of the Business Administrator/Board Secretary

MINUTES FOR REGULAR MEETING

Robert L. Craig School

Media Center

May 8, 2018

Call to order by Board President      Meeting opened at 6:00 p.m.

Roll Call

Members Present: David Vaccaro  
James Campbell  
Charles Pallas  
Matthew Vaccaro

Members Absent: Edmond Monti

Also Present: Dr. Jonathan Ponds, Superintendent/Principal  
Laurel Spadavecchia, Business Administrator/Board Secretary  
James Knipper, Director of Curriculum  
Nicholas Savio, Esq., Board Attorney

Pledge of Allegiance

State of Compliance:

The New Jersey Open Public Meeting Law was enacted to ensure the rights for the public to have advance notice of, and to attend, the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Business Administrator/Board Secretary has caused notice of this meeting to be sent, announcing time and place thereof, and, to the extent known, the agenda of this meeting to the following: Borough of Moonachie and Office of the Superintendent of Schools.

• Motion to move to Executive Session

In accordance with the provisions of the Open Public Meetings Act, the Moonachie Board of Education shall conduct a closed executive session pursuant to the exception(s) prescribed by N.J.S.A. 10:4-12 for the purpose of discussing: Preliminary FY 2018-2019 Budget and personnel for budgeting purposes. It is anticipated that the length of time of this executive session will be 30 minutes.

Motion: James Campbell  
Seconded: Matthew Vaccaro  
Action taken: 4 Ayes. Approved.

- Acceptance of Minutes of April 24, 2018, closed session and regular session, and Superintendent Report – Attachment 1.1  
 Motion: James Campbell  
 Seconded: Charles Pallas  
 Action taken: 4 Ayes. Approved.
- Acceptance of Correspondence None.  
 Motion:  
 Seconded:  
 Action taken:
- Superintendent’s Report  
 Motion: Matthew Vaccaro  
 Seconded: James Campbell  
 Action taken: 4 Ayes. Approved.
  - Students of the Month

<u>March</u>	<u>Grade</u>
Arianna Eaddy	Pre-K
Mohamed Karboj	5
Angel Laynez	8
  - Recognition of Teacher and Staff Appreciation Week May 7-11, 2018  
 Mr. David Vaccaro recognized the teachers and staff for doing a wonderful job in moving the school in the right direction.
  - Recognition of Special Education Week May 13-19, 2018
- Public Comments - (Agenda Items Only)

In addition, please be aware that employees of this School District retain the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public and, in order to protect the privacy rights of employees in the District, the Board shall not respond to statements made by the public of or about District employees.

2. Finance

Motion: Charles Pallas  
 Seconded: Matthew Vaccaro  
 Action taken: 4 Ayes. Approved.

1. Resolved to approve the Bills and Claims against the Board of Education for equipment, materials and supplies furnished and delivered, and for work performed for April 2018 for a total of \$99,102.18 –Attachment 2.1
2. Resolved to approve the Check Register for the month of April 2018 for \$495,817.21 - Attachment 2.2

3. Resolved to approve the Payroll Check Register for April 30, 2018 for \$83,389.52 – Attachment 2.3
4. Resolved to acknowledge receipt of the monthly certification of the Business Administrator/Board Secretary for April 2018 that no budgetary line item account has encumbrances and expenditures, which total exceed the amount appropriated by the Moonachie Board of Education.
5. Resolved to acknowledge receipt of the monthly certification of the Business Administrator/Board Secretary of April 2018 that no budgetary line item account has been over-expended and that sufficient funds are available to meet the Moonachie Board of Education’s financial obligations for the remainder of the fiscal year.
6. Resolved to approve the School Tax Levy Payment Schedule for the 2018-2019 school year – Attachment 2.6
7. Resolved to approve the Breakfast and Lunch Program Meal Prices for the 2018-2019 School Year:

<u>Program</u>	<u>Full Price</u>	<u>Reduced Price</u>
Breakfast	\$2.00	\$.30
Lunch	\$3.00	\$.40
Milk	\$.35	----

8. Resolved to approve a vended meals agreement between the Moonachie School District and the Carlstadt-E. Rutherford Regional H.S. District for vended meals for the 2018-2019 school year – to include delivery, set up and steamtable at the following cost:
  - Breakfast with milk - \$2.00
  - Lunch with milk - \$3.00
9. Resolved to approve a vended meals agreement between the Moonachie Board of Education and the South Bergen Jointure Commission for the 2018-2019 school year at the following cost:
  - Breakfast with milk - \$2.00
  - Lunch with milk - \$3.00
10. Resolved to approve check #1114 to Carlstadt-East Rutherford Regional Board of Education in the amount of \$14,412.70 from the Milk and Lunch account for March 2018 meals.
11. Resolved to approve the contract between the Moonachie Board of Education and Starlight Homecare Agency, Inc. for nursing services for the 2018-2019 school year at an hourly rate of \$56.00 for RN services and \$46.00 for LPN services – Attachment 2.11
12. Resolved to approve the contract between the Moonachie Board of Education and Bayada Home Health Care for Substitute Nursing Services for the 2018-2019 school at an hourly rate of \$55.00 for RN services – Attachment 2.12

13. Resolved to renew the subscription with Renaissance for Star Early Literacy, Star Math and Star Reading subscriptions for 2018-2019 school year – Attachment 2.13

3. Policy                      None.

Motion:

Seconded:

Action taken:

4. Personnel

Motion:                      Matthew Vaccaro

Seconded:                  Charles Pallas

Action taken:              4 Ayes. Approved.

1. Resolved to approve Lucrezia Maurin to assume attendance and substitute staffing duties for additional hours at a rate of \$16.29 for the remainder of the 2017-2018 school year.
2. Resolved to approve the Car Allowance Agreement between the Moonachie Board of Education and Lucrezia Maurin, courier for the Robert L. Craig School at a rate of \$62.00 per month for the remaining 2017-2018 months of May and June 2018.
3. Resolved to approve the appointment of Ernest Turner as Treasurer of School Monies for the 2018-2019 school year at the annual fee of \$6,500.00.
4. Resolved to approve the following list of Substitute Teachers for the 2018-2019 school year at a per diem rate of \$100.00– Attachment 4.4
5. Resolved to approve the following list of Substitute School Nurses for the 2018-2019 school year at a per diem rate of \$150.00 – Attachment 4.5
6. Resolved to reappoint tenured professional staff for the 2018-2019 school year – Attachment 4.6
7. Resolved to reappoint the following non-tenured professional staff for the 2018-2019 school year – Attachment 4.7
8. Resolved to reappoint the following non-tenured Assistant to Business Administrator for the 2018-2019 school year – Attachment 4.8
9. Resolved to reappoint the following part-time Business Office Administrative Assistant/Accounts Payable – Attachment 4.9
10. Resolved to approve the Job Postings for the 2018 Extended School Year and Summer Tutoring Programs – Attachment 4.10

5. Curriculum

Motion:                      Matthew Vaccaro

Seconded:                  James Campbell

Action taken:              4 Ayes. Approved.

1. Resolved to approve the following field trips:

Destination	Date	Cost
Walking trip to Joseph Street Park- Pre-K	5/18/18	Free
West Point 8 <sup>th</sup> Grade L.E.A.D. Trip	5/21/18	Free Cost to MBOE, paid for by Municipal Alliance
Flight Safety International 6 <sup>th</sup> Grade Trip Teterboro, NJ	5/16/18	No cost for admission; cost of bus only – out for quote

2. Resolved to approve the following workshop:

Destination	Date	Cost
NJ Consortia for Excellence Through Equity Natasha Dillon and Kim Samarelli attendees	May 9, 2018	Free

6. Facilities

Motion:

Seconded:

Action taken:

Mr. Campbell inquired as to the status of the district's facilities repairs. Mrs. Spadavecchia informed him that Allied Pump investigated the sewer wall and found it to be functioning properly and no repairs needed at this time. Also, Viper Jet returned with a camera to film the path of the kitchen bathroom pipe. A misalignment in the pipe was discovered which could be causing items to catch. At this time the kitchen bathroom will be closed off and only the kitchen sink will drain into the pipe to determine if that resolves the problem.

7. Old Business      None.

Motion:

Seconded:

Action taken:

8. New Business

Motion:

Seconded:

Action taken:

9. Information Items

1. Average Monthly Attendance from 4/1/18 – 4/30/18 – Attachment 9.1

2. Monthly Report of Attendance officer for the month of April 2018 – Attachment 9.2

3. Wood-Ridge High School Academic Awards Program - \$1000 Check for the Student with the Highest Average

10. Discussion Items

Mr. David Vaccaro announced the Curriculum Expo will be held on May 10, 2018 with displays and exhibits throughout the Robert L. Craig School.

11. Public Comments No Comments.  
Open: 6:38 p.m.  
Closed: 6:39 p.m.  
Motion:  
Seconded:  
Action taken:
12. Adjournment from Public Session at 6:41 p.m.  
Motion: Matthew Vaccaro  
Seconded: James Campbell  
Action taken: 4 Ayes. Approved.  
No further closed session took place.

Respectfully Submitted,

*Laurel Spadavecchia*

Laurel Spadavecchia  
Business Administrator/Board Secretary